1. Click the “Can't Access your account?” link under the Sign In Button.

2. Enter the characters displayed in the picture and click Next.

3. Click Email, to choose your verification email to be sent to your alternate email address.
4. Check your email for the verification code sent from Microsoft.

5. Enter the code on the current screen and click **Next**

6. Enter a new password, and the repeat the password. Click **Finish**.
7. Click on the sign in link to redirect you back to the Bastow 307 login page, where you can login with your new password.